

## **PRIVACY POLICY**

### **Protecting your privacy is important to Manser Fire & Marine.**

We are committed to protecting your right to privacy and to fully comply with our obligations under the Privacy Act 1988 as amended by the Privacy Amendment (Private Sector) Act 2000.

We will comply with the Australian Privacy Principles (APP) contained in the Act, which may be found on the website of the Office of the Federal Privacy Commissioner Australia ([www.privacy.gov.au](http://www.privacy.gov.au)).

Whenever we collect personal information from you when attending to your investigation or any inquiries you may have, we will make every reasonable attempt to inform you of why we are collecting this information, to whom we will disclose the information and the purposes for which we intend to use the information.